



Grant Writing

Marian Wrage
City of Rio Rancho

Reclamation Grants

RECLAMATION *Managing Water in the West*

Funding Opportunity Announcement No. BOR-DO-19-F005

WaterSMART Grants: Small-Scale Water Efficiency Projects for Fiscal Year 2019



U.S. Department of the Interior
Bureau of Reclamation
Policy and Administration
Denver, Colorado

January 2018

RECLAMATION *Managing Water in the West*

Funding Opportunity Announcement No. BOR-UC-19-F001

Water Conservation Field Services Program Upper Colorado Region

Financial Assistance for Fiscal Year 2019



U.S. Department of the Interior
Bureau of Reclamation
Upper Colorado Region

FY 2019

Grant Writing for Reclamation Funds

- Get ready ahead of time
- Back off due date by 2 weeks
- Format per instructions

Get ready ahead of time (do it now!)

- Set up user in grants.gov
 - To apply for grants
- Set up SAM and ASAP
 - To get paid when awarded

Back off due date by 2 weeks

- Writing grants always takes longer than you think because:
 - Interruptions
 - Regular duties
 - Needed data and information
 - Peer review

Format per instructions

- Small Scale Projects
 - 15 pages total, 12 point font, 8.5x11
- Water Conservation
 - 20 pages total, 10-12 point font, 8.5x11
- Drought
 - Technical proposal & criteria 20 pages total, 12 point font, 8.5x11
- Follow Grant Section Elements/Format

Format per instructions

- WORD “Designs” feature
 - Make sure font sizes are correct for grant format.
- WORD Table of Contents
 - Make sure to update the TOC at the end before submission

Grant Requirements

- 50% cost share
- 2-year or 3-year projects
- Maximum funding amount
 - Do you need the max. for your project?
 - Pick your start and end date and make sure it falls within the grant parameters

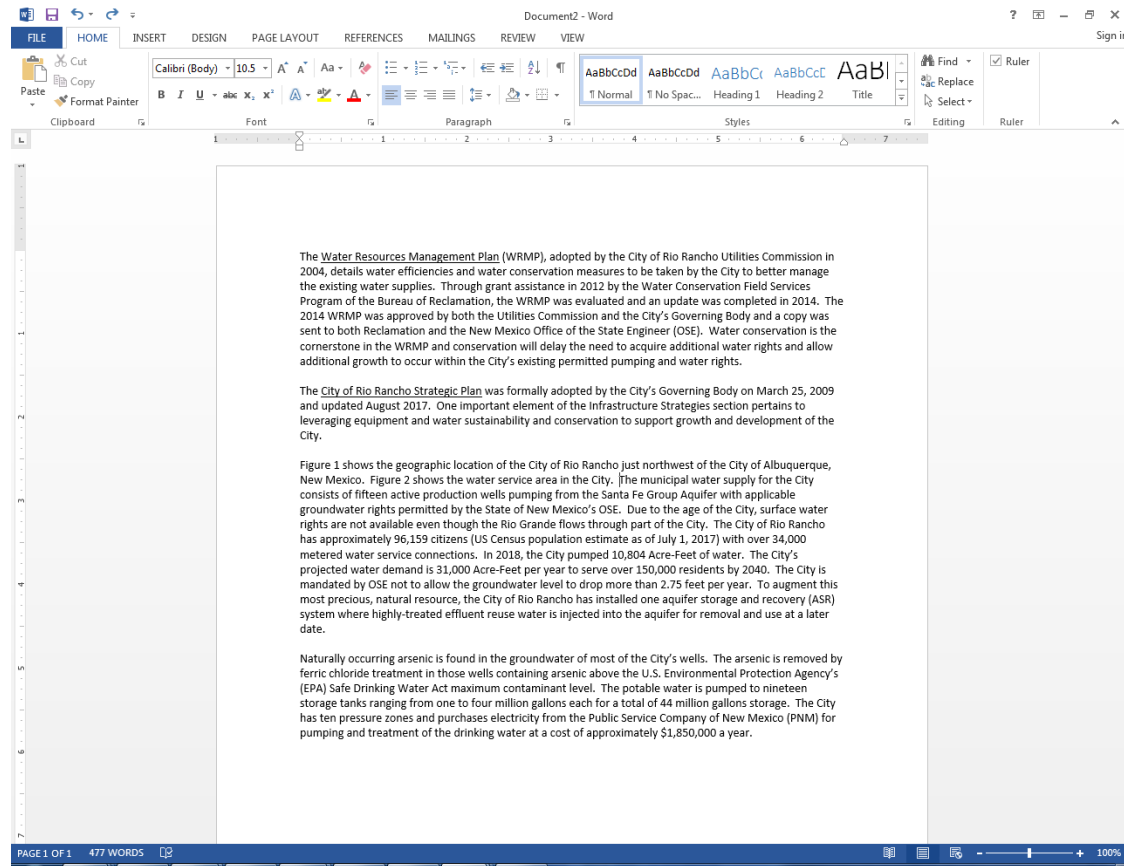
Background Data

- Reference Reports/Studies/WC Plans, etc.
- Source of Water Supply
- Water Quantity
- Water Uses (ag., muni., etc.)
- Number of Water Users
- Current and Projected Demand
- Primary Use (crops/acres if irrigation)
- Potential Supply Shortfalls

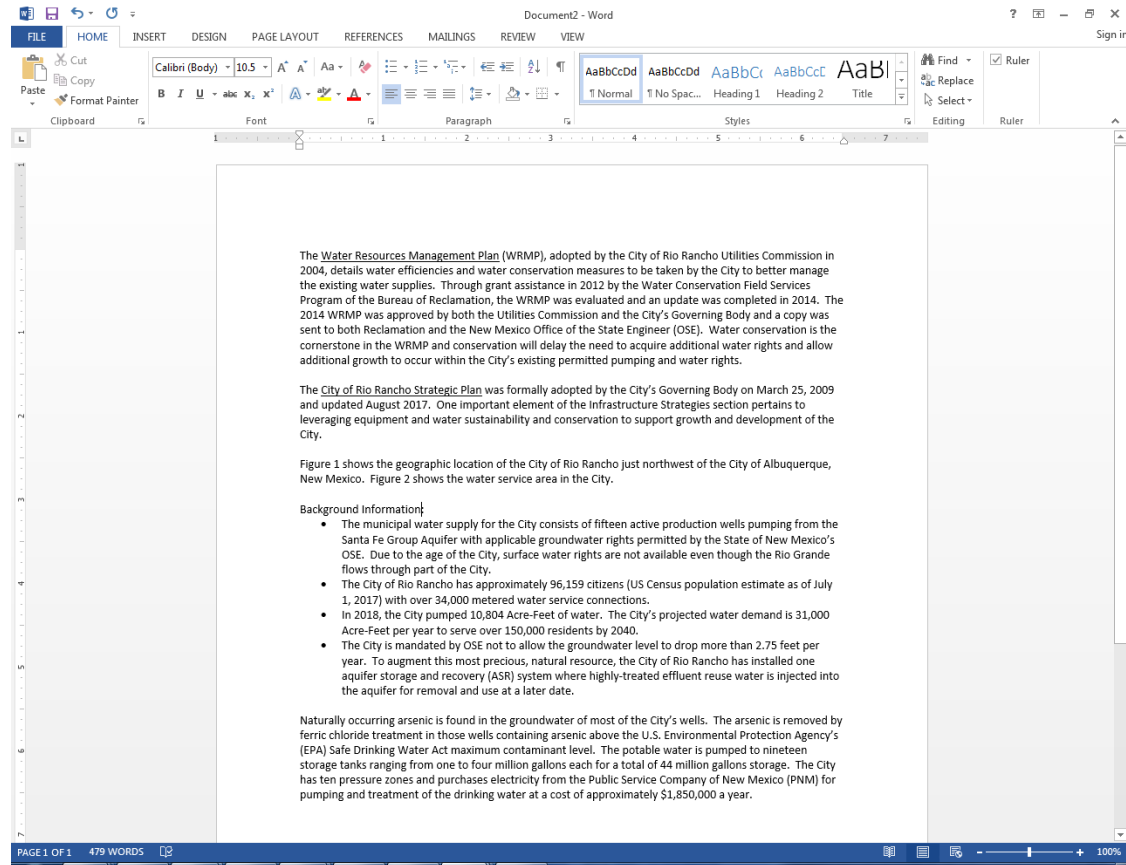
Background Data

- Delivery/Distribution System
- Length of Mains (miles)
- Number & Size Storage Tanks
- Number & Capacity Pump Stations
- Number of Connections
- Number of Users (Population)
- Other Relevant Info (Arsenic, ASR, etc.)

My Background Data Now



My Background Data Next Time



Environmental Cultural Resources

- Same questions for each grant
 - Many can be standard answers:
 - Endangered species
 - Date of water delivery construction
 - Wetlands
 - Historic buildings
 - Archeological sites
 - Indian sites

Environmental Cultural Resources

- Same questions for each grant
 - Several are grant specific:
 - Earth-disturbing
 - Modifications to irrigation systems
 - Disproportionate or impact low income/minority
 - Weeds

Evaluation Criteria-Small Project

- Plan on answering each bullet point
- Can have the bullets already typed in your “template” to save time
 - Use their formatting
- DOI Priorities – connect the dots for BOR and select their priorities

Supplemental Questions-Water Conservation

- Plan on answering each number in the questions about activity type
 - Example: answer SOR questions for System Optimization Review Projects
 - Example: answer WC questions for writing or updating WC plan
 - Use their formatting
- DOI Priorities – connect the dots for BOR and select their priorities

Official Resolution

- Adopted by Board/Governing Body
- Include with application or within 30 days after application
- Grant ppwk. states what to include

Budget & Narrative

- Kind-a the hardest part of the application
- Is it “Supply” or “Contractual”
- Elaborate on the narrative section
- Include as attachment or copy & paste in application

Letters of Commitment

- Mandatory if you have paying partners
- Looks good if you have non-paying partners

Attachments

- Send supporting documents as attachments when you submit your application

Questions?

Marian Wrage
(505) 896-8737
mwrage@rrnm.gov